Steps to input a business listing.

1. Click on the "Directory" tab on the top menu bar.



2. Click on "Add Listing".

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			+ Education	0		Food Truck					
			+ Family, Community & Non-Profit	0	FOOD TRUCK	Warz	2047177277				
			+ Finance & Insurance	0	WARZ	Keystone Centre, Brandon	ninfo				
			+ Health Care	0		Manitoba, R7A 587, Canada					

3. Select your plan, enter email address, and select continue. A password for your account will be emailed to you.



4. Select your payment method (Stripe or PayPal) and hit "pay now".

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5. Enter credit card or PayPal information and hit "subscribe".

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6. Now that you have paid for your subscription, go to "view your listings".

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7. Go to submit listings and fill in all the fields.

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8. Fill out all the information to complete your business directory listing. Please note, you can list your business into 5 different categories. Hit "Save & Preview" at the bottom of the form.

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9. Congratulations, your listing is now published in our directory.

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Prior to logging out.

At the time of signup (entering your email address) you would have been emailed a password. Often this password ends up in a "spam" or "Trash Folder". To avoid this, you can setup your own password using the steps below.

1. Return to the dashboard.



2. Select "My Profile"

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3. Enter & confirm new password. Save changes.

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4. Once logged into the dashboard, you can also edit your business listing.

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If you log out of the directory, you will need to login (Email address & Password) using the "Login/Directory Sign-Up" tab on the main menu bar.

If you are having an issue setting your password, then please email jody@bdnmb.ca and we will assign and email you a new password.